

Town Hall and Hildreth House Construction Committee
12/14/15 Meeting Minutes
Hapgood Room, Old Library

Members present: Laura Andrews, Al Combs, Jack Guswa, Connie Larrabee, Rick Maiore
Members absent: Bill Barton, Pablo Carbonell
Others present: Tim Bragan (Town Admin.), Marie Sobalvarro (Assist. Town Admin.), Ken Swanton (BOS)

Rick called the meeting to order at 7:35 a.m. and the committee approved the minutes of the 12/7 meeting as amended.

Town Hall

Town Administrator: The siding should be completed this week.

Red Team: Al said that GVW issued a new schedule with no change in the completion date. Jack reviewed the schedule and didn't see any problems. GVW is following up with the subcontractor on progress with the lift.

Cupola: The cupola is due to be delivered this week – the crane is due Friday. LLB still needs to sign off on how it is hoisted and installed. Rick has arranged for a “topping off” ceremony, wherein the builder puts a small tree or branch on the highest point of the building as that building element is put in place. Rick will supply the tree to Selectman Ron Ricci, who will give it to a GVW representative. Rick will send specific timing details when they are available. Rick will also follow up with LLB on the correct term for what we've been calling the cupola: lantern tower or lantern.

Fiber connection: Ken updated the committee on a plan to connect Town Hall to the high school for cable programming distribution. He estimates installation to be in March or April 2016, which should not affect construction. Ken will show the committee the plan in January.

Action taken: The committee approved GVW's 7th request for payment - \$272,350.75.

Hildreth House

Parking lot: Jack distributed a 2008 plan provided by Town Planner Bill Scanlon that showed the area being considered for additional town parking as the preferred area for senior housing on the HH property. We agreed that a temporary parking lot in that area would not preclude future development. No action taken.

Tim continues to negotiate with Jon Lemieux at Vertex to resolve the Clerk of the Works cost difference of \$30k between the 3/23/15 Vertex estimate and its current estimate.

Next meeting: 1/4/16 at 7:30 a.m. in the Hapgood Room of the old library.

The meeting was adjourned at 8:15 a.m.

Laura Andrews, recorder